

INDIAN RAILWAY WELFARE ORGANISATION

Recruitment of Retired Govt/PSU Officers on Contract Basis

The Indian Railway Welfare Organisation (IRWO) was established on 25th September 1989 under the patronage of the Ministry of Railways, Government of India, with the objective of promoting social welfare schemes like assisting railway employees—both serving and retired—to acquire housing on a "No Profit No Loss" basis.

The company invites applications for recruitment to the Post of **DGM/AGM** and **APO** on Contract basis at a fixed all-inclusive salary, as per the eligibility criteria and other details as tabulated below:

Post, Fixed Pay* & Total Vacancies	Preferable Qualification	Maximum Age (As on 01.06.2025)	Essential Post Qualification Experience (As on 01.06.2025)	Posting Location
DGM/AGM Finance Fixed consolidated pay (Last Pay - Pension) Total Vacancies: 01	B. Com / M. Com / CA(Inter) / CMA(Inter)	63 Years	Minimum 15 Years' experience in field of Accounting, Finance, Taxation, Filling of return and handling of Audit in any Govt. Department/ PSU	IRWO Corporate Office, New Delhi
Asst. Personnel Officer (APO) Fixed consolidated pay (Last Pay - Pension) Total Vacancies: 01	LLB / LLM	63 Years	15 Years experience in dealing with legal and HR issues in any Govt. Department/ PSU	IRWO Corporate Office, New Delhi

A. GENERAL CONDITIONS

- Selection will be through interview of shortlisted candidates.
- The appointment will be initially for a period of one years, subject to satisfactory performance of the selected candidate. The contract may be further extended for one more year as per the requirements, if the services of the candidates are found to be satisfactory.
- There are no allowances over and above the fixed pay.
- One leave for each calendar month of service can be availed during the contract period. Leave can be carried forward and accumulated but no leave encashment for unavailed leave is allowed during the contract or on resignation or termination of contract. No other type of leave would be admissible.
- Two weekly off and other public holidays when the corporate office remains closed would be available. However, if required, the officers shall attend office on weekends, for which no compensatory leave be paid.
- Working hours/days and off will be the same as for the corporate office.
- TA/DA would also be admissible if deputed on outstation duty.
- No other perks or benefits would be admissible except the above.
- All information submitted in the application will be verified with original documents at the time of interview. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected/cancelled at any stage of the recruitment process.

B. INSTRUCTIONS FOR APPLYING

- Before applying, candidates should ensure that they fulfil all the eligibility criteria mentioned in the advertisement.
- Eligible candidates have to apply in prescribed format through off line mode only. It is advisable that the candidates have a valid e-mail id in order to facilitate faster communication.
- Application neatly written or typed on A-4 size paper in the prescribed format should be sent to Personnel officer, IRWO North Office Complex, Behind Shanker Market, Connaught Place, New Delhi- 110 001 (India), Scanned copy of application can also be sent through mail at support@irwo.net.
Email: support@irwo.net
- Applicants will have to send their application form along with requisite enclosures to reach us by 23.06.2025 as per address given in the table below. The list of shortlisted candidates invited for interview shall be sent by e-mail only. Schedule for sending application is as indicated below.
- Application should be sent in an envelope super scribed – "Application for the post of < name of post > - Advt. No.-IRWO/01/2025".
- Once applied, the applicants are advised to keep checking the web site as well as their registered e-mail regularly for any updates.
- All modifications/amendments shall be displayed on IRWO official web-site only at www.irwo.net on Home page. Therefore, candidates are requested to keep checking the web-site for modifications/ amendments, if any.
- In case of any Doubt/ Query/ Clarification, please mail us at support@irwo.net.

Posts	Address for Sending Applications	Last Date
D.G.M/ A.G.M Finance	IRWO, Northern Office Complex, Behind Shanker Market, Connaught Place, New Delhi-110 001	23.06.2025
A.P.O	IRWO, Northern Office Complex, Behind Shanker Market, Connaught Place, New Delhi-110 001	23.06.2025

[Click here to download the offline Application Form](#)

[Click here to apply online](#)

In case of any difficulty while filling the online application, you may email us at support@irwo.net or call us at 011-23413627 for any queries.